



MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, JANUARY 20, 2014
AT 200 HIGHLANDS BOULEVARD DRIVE

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were: Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the December 16, 2013 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the December 16, 2013 Regular Board of Aldermen meeting. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Clement made the motion to approve the Order of Items on the Agenda as presented. The motion was seconded by Alderman Ottenad and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Presentation of the Parks Building

Director of Parks and Recreation Eileen Collins introduced Matt Wolfe. She stated that there was money included in the budget this year to examine the feasibility of a park building expansion for what they currently have.

Mr. Matt Wolfe of Wolfe Architecture and Design discussed the Parks Department Building, and explained some of the current issues needing to be addressed. There are code issues, employee issues that OSHA would have a problem with, a crowded maintenance area, and ADA code issues. Mr. Wolfe showed the floor plan of the building. He said what they are proposing would be an overlaying of the facility. He displayed and discussed the proposed construction.

Mr. Jay Wohlschlaeger of SWT Landscaping, stated from a site design or development design, they are trying to maintain a lot of the access to the building. They are working with the existing site conditions. They are trying to focus on interior, access off parking lot, and maintaining the circular flowerbed at the front door. They will need to increase the length of the walkway for ADA access; with a new entry.

Mr. Wolfe discussed the floor plan. He said the concept would be trying to accommodate people that come to the building which they currently cannot do. He said they recommend putting a new entry on the side and creating a large hallway. There will be an office suite, restrooms, conference/lunchroom, with a stairway to the basement, and a multi-purpose room all off the common hallway. He showed the current maintenance area and the new two-story maintenance and storage area. There will be an enlarged outdoor equipment storage area with an overhang.

Mr. Wolfe discussed the basement, which is to keep mechanical equipment, supply storage, and be a place to go in case of tornados, etc. He showed the kitchenette and storage area in the multipurpose room. The maintenance functions would be all connected.

Mr. Wolfe stated the cost would be about \$1,806,849.30 for construction, with contingencies of \$280,556.03, taking the project to the \$2.1 million range.

Alderman Ottenad inquired about the square footage that they are adding on and what the total square footage is.

Mr. Wolfe stated the two-story addition is 4,000 sq feet. The renovated area is 3,000 square feet which includes the office and all area associated with the office. There would be 1,500 square feet for the basement and the section on the west. He said they would probably be adding 50% to the building.

Alderman Clement stated he assumed the entrance to the restroom from the vestibule could be closed off or locked when the office is not open. He asked if the exterior views are going to be brick and wondered if it will match the current brick. He questioned how long it would take to construct the expansion.

Mr. Wolfe stated the area can be kept open 24 hours a day, seven days a week for residents. He said they are going to try to match the new brick as close as possible to the existing brick. He said if the department could move out, the construction would go quicker, he would guess it would take about 9 to 11 months.

Alderman Hamill asked Director Collins if she believed they will be moving or staying in the building during renovation.

Director of Parks and Recreation Eileen Collins stated they have spoken about it and if the construction starts after Homecoming, they could spend the winter months in the pool building, actually from September through May. Then when the pool opens, it would be necessary to address the office area, and the entire new building could be opened as the construction is completed.

Mayor Willson asked if the multipurpose room would be built to a different standard as opposed to the rest of building

Mr. Wolfe responded that the basement will have all concrete foundation walls for weather related issues.

Director Collins stated that has been the concern all along to adequately secure staff and people in the park area in the event of threatening weather; that is why they chose the basement.

b. Reappointment of Ken Aston to the Historic Review Commission for another term

Mayor Willson recommended the reappointment of Ken Aston.

Alderman Diehl made the motion for the reappointment of Ken Aston to the Historic Review Commission. The motion was seconded by Alderman Ottenad and carried unanimously without objection.

Mayor Willson expressed an appeal to anyone who might want to become a member of the Historic Review Commission, as Sue Simons will not be staying on the Commission.

c. Comments from the Public

There were none.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on December 19 he attended the senior luncheon, and that more than 300 people attended the luncheon. He said that Calliers did the catering and Carmen Trails School did the program.

On January 3, Mayor Willson and many others attended Captain Hunn's retirement luncheon.

Mayor Willson reported on January 10, he attended the Lafayette Area Mayors Organization meeting held in Wildwood. They discussed the city and county possible merger.

On January 17, Mayor Willson met with Jenn Boucek, Assistant Principal of Barretts School, and they were also awarded a STL250 cake. Mayor Willson advised that staff at the school would like to coordinate efforts with the City of Manchester. They have a website and facebook in

their plans. He will be back in March to coordinate a leadership group.

Mayor Willson stated they we had excellent snow removal during the recent huge storm. He thanked Director Ruck and staff and Director Collins and her staff for a job well done.

Mayor Willson introduced Amanda Keith who is with the *West Newsmagazine*. She will be covering the City of Manchester meetings for the Newsmagazine.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of December 15, 2013 – January 17, 2014)

There were no questions.

b. Discussion of the City's snow route policy

Chief Timothy Walsh summarized the Police Department's response to the snow and cold weather emergency. He said the current policy is that the Public Works Department declares a winter emergency after 1" of snow or ¼" of ice has accumulated on the ground for a period of one hour or more. The Police Department would then contact residents and cite vehicles on designated snow routes. He said most of the time he would agree that citations issued for violations of the snow routes may influence other potential violators to comply, but he would like to point out because of service demands posed by this particular emergency, officers had to choose between calls for service and snow route enforcement.

Chief Walsh stated the National Weather Service and news outlets had predicted heavy snow accumulations of up to one foot on Sunday followed by extremely cold weather at temperatures below zero. It was originally thought the snow would arrive during the night, but it actually started snowing after daybreak Sunday morning. Snow fell at a rate of more than one inch an hour and the Police Department began to immediately handle calls for service, many with people in significant jeopardy. Situations occurred one after another for extended periods of time. There was a considerable hazard at Highway 141 and Connector Road for an extended period of time.

Chief Walsh stated with cutbacks of the Missouri Department of Transportation (MoDOT), state trucks were not as available as they originally were. Officers worked the uncleared Highway 141. With the hazardous conditions on Highway 141, the Public Works Department was asked to treat and plow even though it wasn't a Manchester roadway. The real emergency was when officers faced reoccurring situations requiring patience for extended periods of time. Officers handled more than 100 calls for service, with the majority related to weather.

Chief Walsh said he feels officers did an excellent job providing service to those in need versus trying to remove cars from snow routes. The Public Works Department employees handled the storm, as expected, as a competent and capable job well done. He praised the work done with snow removal and handling traffic.

Alderman Clement echoed comments about the fine job. He said he drove around about 40% of the streets in Ward Two on Monday morning and saw 15 vehicles not removed from streets. He wondered if the Police Department on Saturday afternoon could have proactively begun notification of owners of those cars still parked on snow routes to try to get them off before the snow started. He said he agrees that the Officers have to respond to calls for service once the snow is accumulating. He said the current Ordinance from another city allows for that snow emergency to be called when the snow is forecasted and before the snow starts. Is there a way to do a better job of getting those cars off the roads? He wondered if the City could get a jump on these really bad storms instead of waiting until the storms are here and then trying to react to clear the snow routes of parked cars so the Public Works Department can clear the streets. He expressed concern that people will develop a tendency to not move their cars.

Chief Walsh agreed that if snow routes are not enforced and violators not cited, people may notice that and not move their cars. He could suggest to anybody that they move their car, but he is not sure how an Ordinance could be written.

Alderman Clement stated that even though O'Fallon can declare a snow emergency before the storm starts, he doesn't want to go down that path unless a significant enough snowfall or icing is expected.

Chief Walsh discussed previous situations when tickets were written and maybe the snowfall didn't completely reach the inch or ice wasn't a quarter inch thick, and when the residents came to court, the tickets were dismissed and thrown out. He stated he wanted to be fair to the people. The goal is to open up the snow routes so the Public Works Department has access to clear the roads.

Director Ruck stated that during salt spreading, cars parked on the street are not an interference, but it certainly becomes a hazard when snowplowing with cars on the streets, and he is also concerned about the safety of his drivers. He said once cars are moved, people have to work their way around the snow left on the pavement where the vehicles had been. He said that O'Fallon's snow emergency goes into effect with any accumulation with no one declaring it.

City Attorney Patrick Gunn asked for clarification that if there is a prediction of ¼ inch of snow, people would have to move their car off the street.

Director Ruck advised that O'Fallon's Ordinance states the snow emergency is in effect with any accumulation. He said he is not suggesting that a snow emergency become effective on a prediction, but that it become effective on actual accumulation.

City Attorney Gunn stated if a snow emergency is declared under a prediction, that assumes the prediction is accurate.

Alderman Clement stated he does think when there is a forecast that significant snowfall is coming, a snow emergency could be declared in advance of any snow falling. He wishes we could have gone out Saturday proactively. He said he thinks Public Works should make the prediction off the weather report.

Director Ruck advised that the National Weather Service makes the prediction. He said maybe if they are talking over six inches, there could be steps internally, maybe that is something staff needs to discuss.

Alderman Stevens stated she understands the difficulty in predictions. Her question is if the City needs to start educating the residents that, if there is snowfall of one inch, they should get the cars off the road to help the process before it becomes dangerous. Then the Public Works Department isn't hampered in cleaning the streets, and the officers are not put in situations that they are responding to as many services calls. She suggests enforcement at a lower level so when there is a prediction, people are already starting to move their cars off the streets. She said the City needs to start re-educating.

City Administrator Hixson stated there are a couple procedures in place. He said once the snow emergency was declared it was put on the website. He believes it will be put in an upcoming edition of the *Manchester Message*.

Alderman Stevens stated when there is one inch of snow, action needs to be taken. There will always be people who will have their cars on the streets.

Alderman Ottenad stated she doesn't think it is about people not knowing, people do know. She believes the Ordinance is not enforced; residents figure why should they go out and move the vehicle when nothing is going to happen. She said she received calls from residents suggesting that the Ordinance be taken off the books if tickets are not going to be issued.

Chief Walsh stated they received calls from 129 people who needed help.

Alderman Clement stated that the City needs the ability to start sooner when the level of the storm is severe enough. We need to begin the process of educating, and not wait until there is one inch of snow.

Chief Walsh questioned if the O'Fallon Ordinance allows for Police enforcement without any accumulation.

Director Ruck stated they allow enforcement with any accumulation. He suggested allowing staff to visit this issue internally. He thinks there will be suggested changes in the Ordinance.

c. Comments from the Chief of Police in regard to a life-saving event performed by an officer

Chief Walsh stated on Jan 3, 2014, Officers Tim Hancock and Anthony Davis were dispatched to a three-story apartment building at 1203 Pinyon Drive in reference to a building fire. They observed fire on the roof, thick black smoke, and several residents running from the building. Responding Fire Departments had not yet arrived. Recognizing danger, both officers entered the building and began shouting and knocking on apartment doors alerting people inside of the fire and to notify them of the need to evacuate the building. The fire was located on the third floor, and the thick black smoke was filling the building making it difficult to breathe.

Chief Walsh stated that as Officer Davis assisted a young woman out of the building, he heard a man yelling for help; the man was trapped on the third floor. Officer Davis ran up the stairs toward the victim, but turned back before he could reach him because of the heat and thick smoke. Officer Davis made a second attempt to reach the victim by low crawling to get to the man who was screaming for help. He crawled to the outside balcony where the man had taken refuge. He led the man out of building. After getting the victim, Robert Morton, out of the building, the victim was left with paramedics who had arrived on the scene.

Chief Walsh stated that after leaving Mr. Morton, Officer Davis re-entered the building continuing to check for residents. Officer Davis located another man who was blinded with thick black smoke and led him out building. Then, Officer Davis was examined on the scene, and it was determined that he had sustained smoke inhalation. He was transported to Mercy in Creve Coeur, treated and released.

Officer Walsh stated Mr. Morton was working as painter on the third floor when the fire broke out across the hallway. Mr. Morton advised the smoke was so thick he was unable to see or breathe so he went to the balcony and saw it was too high to jump. Officer Davis grabbed him and escorted him down to safety. The fire was caused by a grease fire in the kitchen area in apartment 301, which enveloped the kitchen and dining room and also damaged apartment 303. There was damage to the second and third floors. Chief Walsh found that the efforts from Officer Davis's actions involving the apartment fire and rescue of Mr. Morton to be a selfless and admirable act. Clearly Officer Davis made a conscious effort to put himself at risk to save the life of another.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated they haven't met for several months. He said there is something on the horizon, but he is not sure when there will be a meeting.

b. Historic Review Commission

Alderman Diehl stated they met this evening. They discussed receipt of the STL250 cake. Alderman Stevens attended the meeting. They are planning to review and modify the Ordinance for Historic Review Commission. They are going to be inventorying historic resources within Manchester.

Alderman Diehl stated the next meeting is on February 3. They will also be having a meeting with the Arts Council on February 4.

c. Manchester Arts Council

Alderman Stevens stated they meet on a regular basis with lots of ideas. Currently they are looking for ways to seek sponsors for community concerts. They are working very hard to introduce public art into Manchester and make it stand unique.

Alderman Stevens stated they are looking at two STL250 celebration cakes that were awarded to Manchester. She said there is a lot going on and Alderman Clement has developed an annual update report. She asked Alderman Clement to share.

1. Annual Arts Council Update – Alderman Clement

Alderman Clement submitted a summary of activities from last year. He said in 2013 they had a budget of \$10,000; they have a couple thousand dollars left, but those funds are being rolled over into 2014. On July 1, 2013 the Manchester Arts Master Plan was approved. At that point they rolled over from what had been a task force to a Board that steers the Arts Council of 140 people. They have a meeting about every six weeks and about 25 to 35 of the members show up and meet. The group does not lack for ideas. It is a very dynamic, very committed Board of Directors.

Alderman Clement stated that last year, 11 Board members volunteered 3,400 hours. The Manchester Arts Band, which consists of 80 to 90 people, volunteered 2,400 additional hours. Manchester Arts volunteered over 7,200 hours in service to the City.

Alderman Clement stated Manchester Arts was active on seeking the Trova sculptures, but didn't get them. He said at the end of March there will be a photography show with two themes "My Manchester" and "My St. Louis". Later in June, July, and August they are going to have Community Band Concerts and they are also working with Parkway on a partnership.

9. ACTION ON OLD BILLS

- a. BILL # 13-2184 – AN ORDINANCE APPROVING A USER AGREEMENT WITH ST. LOUIS COUNTY EMERGENCY COMMUNICATIONS COMMISSION FOR RADIO EQUIPMENT

Alderman Schrader read for the second time Bill # 13-2184, entitled: "AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A USER AGREEMENT WITH THE ST. LOUIS COUNTY EMERGENCY COMMUNICATIONS COMMISSION FOR SUBSCRIBER RADIOS FOR AN INTEROPERABLE RADIO SYSTEM FOR THE CITY OF MANCHESTER, MISSOURI", by title only.

Alderman Schrader made the motion that Bill # 13-2184 become Ordinance # 14-2067. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye

Mayor Willson announced the motion passed 6 – 0, with no objections.

10. INTRODUCTION OF NEW BILLS

a. BILL UPDATING BUSINESS LICENSE FEES

Alderman Ottenad introduced Bill # 14-2185, entitled: “AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF ORDINANCES RELATING TO BUSINESS LICENSE FEES AND REPEALING SECTION 605.070 OF SUCH CODE”, by title only.

Alderman Ottenad made a motion for approval of emergency legislation. The motion was seconded by Alderman Clement and carried unanimously, without objection.

Alderman Ottenad read for the second time Bill # 14-2185, entitled: “AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE CODE OF ORDINANCES RELATING TO BUSINESS LICENSE FEES AND REPEALING SECTION 605.070 OF SUCH CODE”, by title only.

Alderman Ottenad made the motion that Bill # 14-2185 become Ordinance # 14-2068. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye

Mayor Willson announced the motion passed 6 – 0, with no objections.

b. RESOLUTION AUTHORIZING THE PURCHASE OF ROAD SALT

Alderman Diehl read proposed Resolution # 14-0470, entitled: “A RESOLUTION AMENDING RESOLUTION NO. 13-0453 AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO EXPEND THE SUM OF SEVENTY THOUSAND ONE HUNDRED TWENTY-SIX DOLLARS (\$70,126.00) FOR THE PURCHASE OF ROAD SALT FOR THE 2013-2014 WINTER SEASON FOR USE BY THE CITY OF MANCHESTER”, by title only.

Alderman Diehl made the motion that Resolution # 14-0470 be approved. The motion was seconded by Alderman Hamill and Alderman Clement simultaneously and carried unanimously, with no objections.

c. RESOLUTION ACCEPTING THE PROPOSAL FROM WHITE BUFFALO
FOR THE PURPOSE OF ESTIMATING THE DEER POPULATION

Alderman Clement read proposed Resolution # 14-0471, entitled: "A RESOLUTION ACCEPTING THE PROPOSAL OF WHITE BUFFALO, INC. IN AN AMOUNT NOT TO EXCEED THREE THOUSAND THREE HUNDRED FIFTY-FOUR DOLLARS (\$3,354.00) FOR THE PURPOSE OF ESTIMATING THE DEER POPULATION IN THE CITY OF MANCHESTER AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR", by title only.

Alderman Clement stated that Manchester would be joining a couple other cities, Town & Country and Sunset Hills. He said that Manchester has never had a census of deer done before, but the herd is growing. The passage of this would give a baseline. All there is to go on is deer incidents and collisions. He said that there were 64 deer incidents and 44 encounters between vehicles and deer, with the other 20 involving deer removal.

Alderman Ottenad asked if the other cities follow up every year and redo this. If nothing is done, Alderman Clement said he does not see Manchester's deer population decreasing.

Director Ruck stated there is an opportunity that they will provide training to City Personnel to do the census. They will instruct what to look for.

Alderman Stevens asked if the drive through and assessments will be in the same location as original study.

City Administrator Hixson stated not all areas in the City would work. They would train the City staff to go to the same locations.

Alderman Clement stated if there is an increase in deer encounters, the City will need to do another census.

Alderman Clement made the motion that Resolution # 14-0471 be approved. The motion was seconded by Alderman Ottenad, and carried unanimously, with no objections.

d. RESOLUTION AUTHORIZING THE PURCHASE OF A JOINT SEALER
MELTER APPLICATOR

Alderman Schrader read proposed Resolution # 14-0472, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER FOR AND PAY THE SUM OF THIRTY-SEVEN THOUSAND THREE HUNDRED EIGHTY DOLLARS AND TEN CENTS (\$37,380.10) TO PAVING MAINTENANCE SUPPLY, INC., FOR THE PURCHASE OF ONE (1) CRAFTCO SS125 SMALL MELTER AS EQUIPPED FOR USE BY THE MANCHESTER PUBLIC WORKS DEPARTMENT", by title only.

Alderman Schrader made the motion that Resolution #14-0472 be approved. The motion was seconded by Alderman Clement and carried unanimously, with no objections.

- e. RESOLUTION AUTHORIZING THE PURCHASE OF A JOHN DEERE 410K BACKHOE LOADER TRACTOR

Alderman Hamill read proposed Resolution # 14-0473, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER FOR AND PAY THE SUM OF SIXTY-SIX THOUSAND EIGHT HUNDRED SEVENTY-TWO DOLLARS (\$66,872.00), AFTER TRADE-IN, TO ERB EQUIPMENT CO., FOR THE PURCHASE OF ONE (1) JOHN DEERE 410K BACKHOE LOADER TRACTOR AS EQUIPPED FOR USE BY THE MANCHESTER PUBLIC WORKS DEPARTMENT", by title only.

Alderman Hamill made the motion that Resolution # 14-0473 be approved. The motion was seconded by Alderman Clement and carried unanimously, with no objections.

- f. RESOLUTION ACCEPTING BID FOR THE BULK PURCHASE OF REGULAR UNLEADED GASOLINE AND DIESEL FUEL

Alderman Schrader read proposed Resolution # 14-0474, entitled: "A RESOLUTION ACCEPTING THE BID OF FROESSEL OIL COMPANY, INC. IN THE AMOUNT OF ONE HUNDRED THIRTY-SIX THOUSAND ONE HUNDRED DOLLARS (\$136,100.00) FOR THE BULK PURCHASE OF REGULAR UNLEADED GASOLINE AND ULTRA LOW SULFUR DIESEL FUEL AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER THEREFOR", by title only.

Alderman Schrader made the motion that Resolution # 14-0474 be approved. The motion was seconded by Alderman Hamill and carried unanimously, with no objections.

- g. RESOLUTION ACCEPTING BID FOR MANAGEMENT AND OPERATION OF THE AQUATIC CENTER

Alderman Stevens read Proposed Resolution # 14-0475, entitled: "A RESOLUTION ACCEPTING THE BID OF LIFEGUARDS UNLIMITED, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY-NINE THOUSAND EIGHT HUNDRED DOLLARS (\$159,800.00) FOR ALL LABOR, MATERIALS, TOOLS, AND EXPENDABLE EQUIPMENT NECESSARY FOR THE MANAGEMENT AND OPERATION OF THE MANCHESTER AQUATIC CENTER IN 2014 AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT THEREFOR", by title only.

Alderman Stevens made the motion that Resolution # 14-0475 be approved. The motion was seconded by Alderman Clement and carried unanimously, with no objections.

- h. RESOLUTION ACCEPTING BID FOR THE CITY'S FOURTH OF JULY FIREWORKS DISPLAY

Alderman Ottenad read proposed Resolution # 14-0476, entitled: "A RESOLUTION ACCEPTING THE TWO-YEAR CONTRACT OF EXTREME PYROTECHNICS, LLC IN THE AMOUNT OF THIRTY-FOUR THOUSAND EIGHT HUNDRED FIFTY DOLLARS

(\$34,850.00) FOR ALL LABOR, EQUIPMENT, AND MATERIALS NECESSARY FOR THE FOURTH OF JULY FIREWORKS DISPLAYS IN 2014 AND 2015, AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ISSUE A PURCHASE ORDER ANNUALLY FOR 2014 AND 2015 IN THE AMOUNT OF SEVENTEEN THOUSAND FOUR HUNDRED TWENTY-FIVE DOLLARS (\$17,425.00) EACH THEREFOR”, by title only.

Alderman Ottenad asked if by submitting payment early, we will receive 10% additional product based on product total, and wondered if it was for both 2014 and 2015.

Director Collins answered that the City would receive 10% additional if payment is submitted early, and that it is for both 2014 and 2015.

Alderman Clement asked if this was the same expense as in 2013.

Director Collins answered that it is the same amount.

Alderman Stevens asked if it is the same company as in 2013.

Director Collins answered that it is.

Alderman Ottenad made the motion that Resolution # 14-0476 be approved. The motion was seconded by Alderman Clement and carried unanimously, with no objections.

i. RESOLUTION AUTHORIZING AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR PAINTING TRAFFIC SIGNAL CONTROL BOXES

Alderman Stevens read proposed Resolution # 14-0477, entitled: “A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO EXECUTE AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION PROVIDING FOR THE PAINTING OF TRAFFIC SIGNAL AND LIGHTING FACILITIES ON COMMISSION RIGHT-OF-WAY”, by title only.

Alderman Stevens said that Director Kraintz has done a lot of research and communication with the Missouri Department of Transportation (MoDOT).

Alderman Clement showed some “before and after pictures” of traffic boxes from Columbia.

Alderman Diehl stated he supports it. He said he has seen this in other cities and it really looks good. He believes it will add character and flair to the City.

Alderman Ottenad stated it is a start of bringing art to Manchester.

Alderman Stevens made the motion that Resolution # 14-0477 be approved. The motion was seconded by Alderman Clement.

Being uncertain of the vote, a poll of the Board showed:

Alderman Schrader - nay
Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - aye
Alderman Hamill - nay
Alderman Diehl - aye

Mayor Willson announced the motion passed with a vote of 4 – 2.

j. RESOLUTION AMENDING AUTHORIZATION OF EXPENDITURE OF FUNDS
WITH STOCK & ASSOCIATES FOR ENGINEERING REVISIONS FOR
THE CHADWICK CHANNEL IMPROVEMENTS

Alderman Hamill read proposed Resolution # 14-0478, entitled: “A RESOLUTION AMENDING RESOLUTION NO. 11-0362 BY AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO INCREASE THE CONTRACT WITH STOCK & ASSOCIATES CONSULTING ENGINEERS, INC. IN AN AMOUNT NOT TO EXCEED FIFTEEN THOUSAND DOLLARS (\$15,000.00), THEREBY INCREASING THE TOTAL CONTRACT TO AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTY THOUSAND TWO HUNDRED DOLLARS (\$150,200.00) FOR THE DESIGN OF STORM WATER IMPROVEMENT SERVICES FOR THE CHADWICK SUBDIVISION AREA STORM WATER DRAINAGE IMPROVEMENT PROJECT (PHASE ONE) IN THE CITY OF MANCHESTER”, by title only.

Alderman Schrader asked where we are on this project. He said he is aware there is a lot of planning and a couple phases.

Alderman Hamill answered that the plans are done and approved; the problem occurred when they went out to get the 16 easements, and we are still short four easements. He said the project can still be done but there will be tweaking and this is what the modification is about.

Director Ruck stated this is the open channel portion of the project. He said consulting engineers say there is a modification that can be made.

Alderman Clement asked why people won't grant the easements which benefit the area.

Alderman Hamill answered that people won't respond.

Alderman Stevens stated they tried to contact them; they have even brought a Notary Public, who is Director Ruck, to the house.

Alderman Clement asked if anyone has been knocking on doors.

Alderman Stevens stated the people who aren't impacted don't see the need.

Alderman Clement asked who was speaking to these residents.

Director Ruck stated he has corresponded by letter.

Alderman Diehl stated several years ago, they ran into the same situation in Ward 3, but the residents wanted to be paid for the easements.

Alderman Stevens stated it has been relayed to her that there is a lack of trust.

Alderman Clement asked because there are four residents who refused, whether that makes the channel move more into someone else's back yard.

Director Ruck answered that there is a 30 foot permanent easement down through there. The temporary easements allowed the project to blend within the permanent easement. The project will be modified with the channel sloped, which will possibly be changed by the Metropolitan Sewer District (MSD). Any shifting will be minor.

Director Ruck stated they will still plant in disturbed areas.

Alderman Clement suggested that for the people who don't want to grant an easement perhaps the City should say maybe we won't do any landscaping; there should be consequences.

Director Ruck commented that the City has to do restoration of the yard. The planting is within the creek channel. There could be a condition of no planting for areas where no easements were granted.

Alderman Ottenad suggested knocking on people's doors before spending the \$15,000. She is not sure it will do any good, but she would feel better if everything possible has been done.

Alderman Stevens stated she can do that. She said there have been repeated, numerous reach-outs to the people. She is willing to knock on doors, but she believes she should have a Notary with her.

Alderman Clement questioned that the residents don't even acknowledge these efforts.

Director Ruck stated they had the opportunity in the letter and they were asked to respond either way, but there was just silence.

Alderman Stevens stated this follow-up needs to be done soon. She added that it is not a lack of knowledge; it is apathy.

Alderman Clement stated he will support this, as long as this one last step is taken. He said that in thinking about the idea of the people who refuse to even acknowledge the contacts, perhaps they should not receive any landscaping except what goes into the creek channel.

Alderman Hamill made the motion that Resolution # 14-0478 be approved. The motion was seconded by Alderman Clement, and carried unanimously, with no objections.

11. MISCELLANEOUS

a. Comments from the Public

Mr. James Bottorff, 580 Larksmore Court, thanked the City for the nice luncheon for the seniors and the entertainment.

Mayor Willson stated Manchester was voted as one of the top ten cities to live in Missouri. It was based on median income, schools, services provided and low crime rate. There were 150 cities on the list.

12. EXECUTIVE SESSIONS

a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of the State of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communication between a public governmental body or its representatives and its attorneys. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Ottenad - aye
Alderman Clement - aye
Alderman Stevens - aye
Alderman Hamill - aye
Alderman Diehl - aye
Alderman Schrader - aye

Mayor Willson announced the motion passed with a vote of 6 – 0, with no objections.

b. Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (2) of the Revised Statutes of the State of Missouri pertaining to the leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. The motion was seconded by Alderman Clement.

A Poll of the Board showed:

Alderman Clement – aye
Alderman Stevens – aye
Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye

Mayor Willson announced the motion passed with a vote of 6 to 0, with no objections.

13. ADJOURNMENT

At 9:05 p.m., after the Executive Sessions, there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously, without objection. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

Ruth E. Baker, CMC/MRCC
City Clerk

***Note:** This is a journal of the Board of Aldermen meeting held January 20, 2014 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.*